



## Registration: Membership Subscription for Family



### Family name(s), First name(s):

Address: \_\_\_\_\_

PLZ & Town: \_\_\_\_\_

Tram / bus stop: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mobile: \_\_\_\_\_

Land line: \_\_\_\_\_

### Name and date of birth of the child/children:



Family language(s): \_\_\_\_\_

Pets, illnesses of the child/children, particular wishes and other important information:

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### Required schedule:

(R= regularly, S= spontaneous, please indicate specific hours)

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

Specifics: \_\_\_\_\_

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Job commencement date: \_\_\_\_\_

For Express 1st referral within 1-5 days: surcharge of CHF 100.00 (excl. VAT 7.7%)

**Choose your care 4 kids Membership Subscription**

<b>Variations</b>	<input type="checkbox"/>	<b>Membership Subscription 1</b>	CHF 750.00 (+ VAT 7.7%)	up to 6 hours of childcare per week (max. 2 x per week)
	<input type="checkbox"/>	<b>Membership Subscription 2</b>	CHF 1'350.00 (+ VAT 7.7%)	from 6 – 16 hours of childcare per week
	<input type="checkbox"/>	<b>Membership Subscription 3</b>	CHF 1'750.00 (+ VAT 7.7%)	from 16 – 26 hours of childcare per week
	<input type="checkbox"/>	<b>Membership Subscription 4</b>	CHF 2'250.00 (+ VAT 7.7%)	above 26 hours of childcare per week

**Following service and benefits are included in every annual care 4 kids GmbH membership:**

- Referrals of serious, competent and loving Nannies (comprehensive review of resume, skilled personnel through individual basic training sessions, liability insured against personal- and property damages for up to CHF 10 Mio.)
- Creating individual solutions according to the family's job profile and needs (schedule, scope of duties, language, number and age of children, etc.)
- Professional initial selection of suitable nannies and the compilation of profile portfolio
- Entitlement to unlimited referrals of nannies during an entire year
- Organizing temporary solutions, e.g. a replacement should nanny be ill or on vacation
- Short-notice support in emergencies, also outside of business hours
- Price reduction on booking a childcare team for your private party
- **care 4 kids Welcome Package:** Tools and resources in hiring a nanny (interview-/wage guidelines, emergency checklist, children details, etc.)
- **care 4 kids Help Kit:** Essential tools and templates (employment contract, wage statement, the various obligatory insurances, etc.)
- Training events for parents and nannies with child-related themes (qualified specialist speakers)
- Support and advise through your care 4 kids in the event of questions or difficulties

**General description of responsibilities (fetching kids, homework, preparing meals, etc.):**

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Date of registration: \_\_\_\_\_ Signature: \_\_\_\_\_

- With your signature you confirm,
- ✓ that as the employer you are responsible for the hiring of the nanny and adhering to the corresponding legal requirements. With our above-listed offered administrative products we are happy to support you as to your preference.
  - ✓ that you are aware this registration form is binding, and costs will result. Cancellation fees (see membership information) may be applied.
  - ✓ that you have read and understood the General Terms and Conditions of care 4 kids and that the membership invoice will be paid within 30 days of invoice date.
  - ✓ The duration of a membership is 12 months as of the registration date. In the following year, the membership can be renewed with a discount of 25%.



### Optional: Additional Services for Full Administrative Support - Light & Plus

By hiring a nanny you become an employer and profit from the care 4 kids **Help Kit** that provides all necessary information for the administrative tasks pertaining to hiring a nanny. These administrative tasks, however, can be delegated to care 4 kids. Below is an overview of our additional services that will make hiring a nanny that much easier. Thanks to the variations **Light** & **Plus** employing a nanny will be child's play!

<input type="checkbox"/>	At this time we only request the <b>Help Kit</b> (included in the Membership subscription) and would prefer to decide at a later time if we feel we need the full Administrative Set-up Kit and Maintenance Kit
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You hire a part-time nanny with a yearly income <b>below CHF 21'150.00 without the requirement of pension (BVG) and/or income tax deduction (Quellensteuer)</b>	
<b>Variation Light</b>	<input type="checkbox"/> <b>care 4 kids Full Administrative Set-up Kit - Light</b>
	We support you directly with the hiring process of the nanny. <b>Our service:</b> Preparing the work contract, obtaining and reviewing the policies for the required insurances, registering for social security, creating a first salary statement, preparing the salary statement for years end.
	<b>CHF 600.00 (+ VAT 7.7%) one-time fee</b>
	<b>In addition to the Set-up Kit Light</b>
	<input type="checkbox"/> <b>care 4 kids Administrative Maintenance - Light</b>
	We take care of the monthly, quarterly and yearly administrative tasks. You simply receive an e-mail with the salary slip of the nanny resp. the SVA-, insurance and BVG bills for payment. We maintain your file on your behalf.
<b>CHF 150.00 (+ VAT 7.7%) per month</b>	

You hire a part-time nanny with a yearly income <b>above CHF 21'150.00 with the requirement of pension (BVG) and/or income tax deduction (Quellensteuer)</b>	
<b>Variation Plus</b>	<input type="checkbox"/> <b>care 4 kids Full Administrative Set-up Kit - Plus</b>
	We support you directly with the hiring process of the nanny. <b>Our service:</b> Preparing the work contract, obtaining and reviewing the policies for the required insurances, registering for social security, creating a first salary statement, preparing the salary statement for years end, registering for the oblig. Pension plan (Berufliche Vorsorge BVG), registering the employment and reporting salary to the Dept. of Taxation for nannies required to pay income taxes.
	<b>CHF 900.00 (+ VAT 7.7%) one-time fee</b>
	<b>In addition to the Set-up Kit Plus</b>
	<input type="checkbox"/> <b>care 4 kids Administrative Maintenance - Plus</b>
	We take care of the monthly, quarterly and yearly administrative tasks. You simply receive an e-mail with the salary slip of the nanny resp. the SVA-, insurance and BVG bills for payment. We maintain your file on your behalf.
<b>CHF 200.00 (+ VAT 7.7%) per month</b>	

## General Terms and Conditions for care 4 kids GmbH families that purchase a membership subscription

### 1. General Conditions

care 4 kids GmbH, as the contractor (hereinafter called "care 4 kids"), provides childcare personnel for private families (hereinafter called "client") that are looking for such care services upon entering a membership subscription. These General Terms and Conditions (hereinafter called "GTC") regulate the contractual relationship between member families and care 4 kids.

### 2. Scope of Services

care 4 kids provides a comprehensive service in the personnel search and relieves the client to a great extent of the clarification and recruitment tasks. The childcare candidates are recruited and checked by care 4 kids to the best of their knowledge and receive training. It is recommended that the job description be clearly and concisely defined. The TGC automatically take effect with each contract of membership and last throughout the membership subscription. care 4 kids guarantees for absolute discretion and connects the client with suitable candidates. Each registered caregiver of care 4 kids is insured against personal and property damage liability for up to CHF 10 million. The membership invoice is due paid within 30 days of invoice date.

The delivered short profiles of potential childcare candidates is confidential. It is in breach of business regulations to pass these details on to a third party or later, without a valid membership, to contact the caregiver, thus circumventing care 4 kids. The foundation of the cooperation between the family and the nanny are based on the provisions of the Swiss labor law, the regular working contract for domestic employees and the Swiss Code of obligations (OR). It is prohibited to transfer information about any childcare candidate to third parties or to contact the caregiver after an annulled membership.

### 3. Cancellation of the membership subscription

If, for whatever reason, the membership is cancelled during an initial six weeks, a fee is required to cover care 4 kids time, efforts and expenses. The cancellation fee is in correlation to the membership status. As soon as a caregiver has begun working for a member family or 42 days have lapsed since registration, the option to annul a membership expires. Contacting a childcare candidate after cancelling membership subscription and without informing care 4 kids is in breach of our business regulations and will be billed as a full membership subscription.

Abo 1:	CHF 300.00 + VAT 7.7%	Abo 2:	CHF 540.00 + VAT 7.7%	Abo 3:	CHF 700.00 + VAT 7.7%	Abo 4:	CHF 900.00 + VAT 7.7%
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### 4. Reminder of payment

- Payment reminder follows after 31 days;
  - 2nd Reminder is made after 5 days of 1st Reminder non-payment, plus a reminder surcharge of CHF 25.00 (excl. 7.7% VAT);
  - 3rd Reminder occurs after 5 days of non-payment of 2nd Reminder, plus a reminder surcharge of CHF 50.00 (excl. 7.7% VAT);
- If no payment is made, debt enforcement procedures (Betreibung) will be initiated.

### 5. Selective specific recruitment

In order to increase the chances of success in finding the ideal care candidate, the client may wish to utilize the option of job-specific advertising. For each advertisement created by care 4 kids on behalf of a client family, only the effective advertising costs (incl. VAT) will be billed to the client. The time and effort involved in specific recruitment shall be absorbed by care 4 kids.

### 6. Contractual relationship

During the year of membership the client is entitled to information pertaining to care candidates from our care 4 kids resource pool. Based upon clients job profile and after care 4 kids consultation with the appropriate care candidates, the client receives a written profile of each candidate. The client arranges a date with the care candidate for an interview. It is the clients responsibility to draw up the contract with their employee and to register for obligatory insurances, social security and to incur these costs. The care 4 kids member family as such is the employer of the care candidate with all rights and obligations in accordance with Swiss OR law (Obligationsrecht) and the Normal Employment Contract for the Domestic Employee. It is the clients option to obtain their own references from the childcare candidate or to request an extract from the Swiss criminal records authority. Care 4 kids does not assume responsibility for differences between the contract parties after they have entered into a contract of employment.

### 7. Liability disclaimer

care 4 kids excludes responsibility for damages of any nature in accordance with the law. care 4 kids is neither for the execution of the given assignments nor for any possible damages liable.

### 8. Insurances and social insurances

Each care 4 kids childcare candidate is insured against personal and property liability. Each care 4 kids caregiver must be registered for Swiss Social Security and contributions paid in accordance to law.

### 9. Implementation of the General Terms of Conditions

The GTC come into effect automatically with each each contract of membership and last throughout the membership subscription.

### 10. Changes of the General Terms of Conditions

care 4 kids reserves the right to change these general terms and conditions at any time. The respective statutes at that time will apply.

### 11. Applicable law

In any legal circumstances or conflicts beyond or within these general terms and conditions, Swiss laws applies under exclusion of the conflicts of laws. Exclusive place of jurisdiction is Zurich.

**Stand of these General Terms and Conditions:** January 2018